



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		DAKSHIN KAMRUP COLLEGE, MIRZA
Name of the head of the Institution		Dr. Nabajyoti Das
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03623230123
Mobile no.		8638589867
Registered Email		dkcollege_mirza@rediffmail.com
Alternate Email		iqac.dkc2020@gmail.com
Address		Mirza, Kamrup, Assam
City/Town		Mirza
State/UT		Assam
Pincode		781125
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Gargee Chakraborty
Phone no/Alternate Phone no.	03623230123
Mobile no.	9854016768
Registered Email	dkcollege_mirza@rediffmail.com
Alternate Email	iqac.dkc2020@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.dkcollegeonline.in/images/gallery/pdf/aqar/AQAR-2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.dkcollegeonline.in/academic-calendar.html

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	76	2004	03-May-2004	02-May-2009
2	B	2.81	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC	10-Jan-2003
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Art competition (World Environment Day)	05-Jun-2018 1	25

International Yoga Day	21-Jun-2018 1	136
Advanced Laboratory visit to IASST with HS students	26-Sep-2018 1	17
World Tourism Day	27-Sep-2018 1	70
Career Orientation Programme	27-Oct-2018 1	28
Health Camp	10-Nov-2018 1	39
Children Day Celebration on Foundation Day	14-Nov-2018 1	90
Advanced Laboratory visit to NIPER	09-May-2019 1	10
Foundation Day Lecture Programme	14-Nov-2019 1	110
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	General Excursion	State Govt.	2018 365	100000
Faculty	Major Research Project	DBT, GOI	2018 547	800000
Institution	Free Studentship	State Govt.	2018 365	13371712
Faculty	IMPRESS Project, GOI	MHRD, GOI	2018 730	650000
Faculty	Major Research Project	SERB, DST, GOI	2019 1095	1948482
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
<ul style="list-style-type: none"> • 7 departments were given LCD projector for facilitating improved teaching learning with ICT. • Successfully initiated and implemented the feedback mechanism for all stakeholders. • Classroom allotted to Department of Zoology solely for their master degree classes. • Initiative taken to design and upgrade existing institutional website through active support of the IQAC members and outsourcing. • Construction of Science Block completed. 															
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Plan of Action</th> <th style="width: 50%;">Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>The preparation of the AQAR for 20182019</td> <td>Accomplished</td> </tr> <tr> <td>Holding of feedback of stakeholders for the session 2018-2019</td> <td>Held</td> </tr> <tr> <td>Introduction of the mentoring system</td> <td>Mechanism planned</td> </tr> <tr> <td>Initiatives to design an upgraded institutional website</td> <td>Under process</td> </tr> <tr> <td>Office automation</td> <td>Partial</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	The preparation of the AQAR for 20182019	Accomplished	Holding of feedback of stakeholders for the session 2018-2019	Held	Introduction of the mentoring system	Mechanism planned	Initiatives to design an upgraded institutional website	Under process	Office automation	Partial	View File	
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Initiatives to design an upgraded institutional website	Under process														
Office automation	Partial														
View File															
14. Whether AQAR was placed before statutory body ?	No														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No														
16. Whether institutional data submitted to AISHE:	Yes														
Year of Submission	2019														
Date of Submission	27-Feb-2019														
17. Does the Institution have Management Information System ?	Yes														

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution does have a functional management information system. The college has different organizational bodies for enactment of various activities. The IQAC, formed by the governing body of the institution is making effort to ensure quality culture in the institution through institutionalizing and internalizing all the initiatives taken with internal and external support. The institution has different organizational bodies for smooth functioning of various activities. All the executive bodies are formed democratically, discuss relevant issues under its jurisdiction and resolve independently. Decision taken in such bodies is conveyed to the higher authority through proper procedure. The college administration is always supportive in meeting with the demand of the teaching learning and evaluation process. Teaching and nonteaching staff along with the student community from various departments may raise issues/grievances/opinions concerning them in proper platform which are conveyed to the administration for amicable and prompt solution. The organizational bodies such as Students' Union, Teachers' Unit, unit of the nonteaching staff, Womens' Forum, Academic Council, Teachers' Council, Internal Examination Cell, Grievances Redressal cell, Career Guidance and counselling cell, Gender Sensitization Committee Against Sexual Harassment (GSCASH), antiragging Committee, disciplinary Committee, Examination Centre Committee, Routine Committee, Employees Welfare Committee, Purchasing Committee, Construction committee, NSS unit etc are usually instrumental in exchanging opinions and suggestions, planning and giving future directions for smooth functioning of the activities of the college.. Since the college website is in developmental stage, only tenders of various works and advertisements of posts are uploaded in the college website. Office automation is till now in partial stage which is going to be completed soon. Admission, examination and other student related information are notified in the college notice boards. The library management information

system is based upon the SOUL software, version 2.0. Work pertaining to data entry is done by the library staff, whereas book searching is openly available to all. The Library committee looks after the requirement and future plan and the meeting between the library staff, Principal and the Heads of the departments held regularly to maintain a close link among the concerned parties regarding their needs and their implementation.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Although this area falls under the purview of the affiliated University i.e. Gauhati University. But representative of the teaching faculty are invited for suggestions and discussion on the revised curriculum. A few of the faculty are members of the syllabus revision committee of Gauhati University. The institution has a well-planned mechanism for the effective delivery of the curriculum. Class routine is prepared at the beginning of every academic session by a Routine committee, which is given the responsibility of allocating classrooms for various subjects according to the student strength. Class diary is regularly maintained by every department which is an authentic record of all the classes taken by the faculty members. Class register of students is also maintained to check regularity of students' attendance and to find out the irregular students. Principal calls meeting of Heads of the Departments at the start of every academic session to plan the academic activities. Similar meeting is also held from time to time depending on the demand of the situation and also towards the start of the semester and internal examinations to assess the progress of the syllabus. Besides regular classroom teachings holding of student seminars, class tests, field works, Departmental excursions, allotment of assignments, institutional visits are done periodically. Internal assessment of the students is done on the basis of different parameters like class attendance, home assignments, and students seminars etc. besides the sessional examination.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	ZOOLOGY	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	41	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Creative Writing	01/08/2018	40
Editing	17/01/2019	40
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BOTANY	80
BSc	ZOOLOGY	40
BA	ASSAMESE	60
BA	GEOGRAPHY	9
BSc	GEOGRAPHY	9
BA	HISTORY	28
BCom	COMMERCE	30
BVoc	BVoc	25
MSc	ZOOLOGY	10
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback was obtained from students, teachers, employers, alumni and parents during the 2018-2019 sessions. Feedback is executed manually. Students' feedback is taken centrally by the Curriculum Aspects committee with active assistance from IQAC members. Analysis of feedback Rating: 1(excellent) 2(very good) 3 (good) 4(average) 5(below average) The Questionnaires for different stakeholders are prepared by IQAC of the institution internally. Students</p>

feedback: Feedback from students of 19 departments has been collected. They were asked to give feedback on the teachers of their respective departments. After receiving the feedback, their ratings have been counted. At the end of the analysis percentage of ratings were calculated and presented in tabular form. Teachers' feedback: Feedback from teachers was collected on 16 attributes. After totaling their rating, their average percentage was calculated and presented in a tabular form. Parents Feedback: Feedback from parents was also collected for analysis. There are eight attributes for parents related to the institution. All the ratings given by the parents are added and the percentages were calculated and presented in a tabular format. Employees Feedback: the questionnaire prepared for employee's feedback included 16 attributes. This is a feedback given by the employer where our alumnus is engaged as an employee. All the responses were counted, and their percentages were calculated and presented in a tabular format. Alumni Feedback: Alumni's feedback was taken on 18 different attributes. After analyzing their responses the result is presented in a tabular form. The principal of the college was apprised about the feedback analysis, identifying and drawing pertinent pointers to enhance the learning effectiveness. The principal on his part took note of it and informed the IQAC to address the issues related to the feedback in a systematic and time bound manner.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	ZOOLOGY	10	17	10
MA	ASSAMESE	40	50	40
BVoc	RETAIL MANAGEMENT IT BANKING AND FINANCIAL SERVICE	100	37	37
BA (Journalism)	MASS COMMUNICATION	20	7	7
BCom	ACCOUNTANCY MANAGEMENT FINANCE	100	61	61
BSc	BIOTECHNOLOGY BOTANY CHEMISTRY COMPUTER SCIENCE GEOGRAPHY INSTRUMENTATION SCIENCE MATHEMATICS PHYSICS ZOOLOGY	350	370	350
BA	ASSAMESE ENGLISH ECONOMICS EDUCATION GEOGRAPHY PSYCHOLOGY	900	867	867

	PHILOSOPHY HISTORY GEOGRAPHY POLITICAL SCIENCE SOCIOLOGY MATHEMATICS			
PGDCA	COMPUTER APPLICATION	80	55	55
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3420	105	49	0	49

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
107	49	130	14	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At present no formal mentoring system is at place but mentoring mechanism is proposed to be implemented in the IQAC meeting held on 15th November, 2018. However informal mentoring of the students is going on a regular basis depending on the need of the students. Faculty members maintain a close bond with the students especially the students from the major course and guide them pertaining to their career and personal issues. Field works/trips, departmental and general excursions also strengthen the bond between teachers and students. The bonding also develops between teachers and their pupils through a variety of co-curriculum and extra curriculum activities in different departments such as departmental freshmen social and farewell function, College week, Publication of departmental wall magazine and bulletin/magazines etc. The time spent by the teachers with their students apart from curriculum centric classroom activities like the above mentioned allow them to come in close contact and as a result a cordial atmosphere is developed where both parties get to know each other personally and thereby getting the opportunity to perform the role as their informal mentors. Moreover some departments have WhatsApp group for their major students through which they maintain a close contact with their students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3420	49	1 : 69

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
49	40	9	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Karuna Kanta Das	Assistant Professor	Fellow of Botanical Society of Assam (FBSA)
2018	Dr. Gargi Chakravarty	Assistant Professor	Patent from Govt. of India
2019	Dr. Jnanendra Upadhyaya	Assistant Professor	Early Career Research Award from SERB, Department of Science and Technology, Government of India
2019	Dr. Deepalee Das	Associate Professor	Woman of the year (Versatile Profession) Multifaceted woman in Assam (state level) by NGO (Byatikram Masdo)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	ASSAMESE	1ST	29/12/2018	02/05/2019
MA	ASSAMESE	3RD	31/12/2018	03/05/2019
MA	ASSAMESE	2ND	17/06/2019	20/11/2019
MA	ASSAMESE	4TH	19/06/2019	21/11/2019
MSc	ZOOLOGY	1ST	29/12/2018	02/05/2019
MSc	ZOOLOGY	3RD	31/12/2018	03/05/2019
MSc	ZOOLOGY	2ND	17/06/2019	20/11/2019
MSc	ZOOLOGY	4TH	19/06/2019	21/11/2019
BA	ASSAMESE	1ST	21/12/2018	29/04/2019
BA	ECONOMICS	1ST	21/12/2018	29/04/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Flexibility regarding continuous internal evaluation system at the institutional level is extremely limited as the internal evaluation system for various courses and programmes is carried out under the guidelines prescribed by the affiliated university. But at the college, a designated Internal Examination Cell conducts the sessional examinations, starting from chalking out the examination routine to commencing timely examinations and distributing answer scripts to the respective departments in a systematic way. The departments after evaluating the answer scripts send the internal marks to the University confidentially. A second chance for sitting in the sessional examination is given at the departmental level to those who could not be present on medical and special grounds.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the institution under the supervision of IQAC. This is prepared following the Gauhati University's (affiliating University) Academic calendar after its publication. The calendar is uploaded in the institutional website. Different activities of the college find mention in the college academic calendar. Some of these are- field trips, College Foundation Day,, College General Freshmen Social and departmental freshmen social functions, Teachers' Day, Annual College Week celebration, Student Union Election, International Yoga Day etc. However different miscellaneous events/ celebrations that are conducted at short notices are not included in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.dkcollegeonline.in/images/gallery/pdf/programme-outcome/Programme-Outcome-DKCollege.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	ASSAMESE, ENGLISH, ECONOMICS, EDUCATION, GEOGRAPHY, PSYCHOLOGY, PHILOSOPHY, HISTORY, GEOGRAPHY, POLITICAL SCIENCE, SOCIOLOGY, MATHEMATICS	622	405	65.11
UG	BSc	BIOTECHNOLOG Y, BOTANY, CHEMISTRY, COMPUTER SCIENCE, GEOGRAPHY, I	233	135	57.93

		INSTRUMENTATION ON SCIENCE, MATHEMATICS, PHYSICS, ZOOLOGY			
PG	MA	ASSAMESE	35	34	97.14
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.dkcollegeonline.in/images/gallery/pdf/sss/student-satisfaction-survey-03-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	MHRD, Govt. Of India	6.5	2.6
Major Projects	547	DBT, Govt. of India	8	6
Major Projects	1095	SERB, Govt. of India	19.48	13.05
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Substrate Based Bio-formulation for control of Bacterial Wilt of Brinjal and its preparation thereof	Dr. Gargi Chakravarty	Patent Office, Govt. of India	22/11/2018	Patent
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	1	3.1
International	Botany	3	0
International	Physics	1	0
National	Economics	1	0
National	Physics	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	3
English	3
Assamese	2
Political Science	2
Botany	2
Physics	2
Philosophy	1
Economics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Swift Heavy Ion Irradiation Effects on Structural and Spectroscopic Properties of Nanocom	Jnanendra Upadhyay	Journal of Nanoscience, Nanoengineering Applications (Vol-8, Issue 2)	2018	0	Department of Physics, D K College, Mirza, Assam	0

posites of Polypyrrol e Nanotubes and Silver Nanoparticles						
Nano-structuring of conducting polymers using swift heavy ion irradiation	Jnanendra Upadhyay	Prag Conscience (Vol-3, No. 1)	2018	0	Department of Physics, D K College, Mirza, Assam	0
The maternal Health Status and Utilization of Maternal Health Care Services- A Comparative study in Assam and India	Jonali Nath	The Journal of Institute of Public Enterprise (Vol-41)	2018	0	Department of Economics, D K College, Mirza, Assam	0
NRHM and Utilization of Maternal Health Care Service in Rural Areas of Assam	Jonali Nath	Prag Conscience (Vol-3, No. 1)	2018	0	Department of Economics, D K College, Mirza, Assam	0
Analysis of biogas production potential from food waste substrates and characterization of bacteria used in anaerobic digestion process	Gargi Chakravarty	Research Journal of Social and Life Science (Vol XXVI-III)	2018	3.1	Department of Botany, D.K. College, Mirza, Assam	0
Waste mana	Durlav N.	Current	2019	0	Department	0

gement, carbon economy and white biotechnology: prospects and challenges	Singha	Science			of Botany, D.K. College, Mirza, Assam	
Exploration and documentation of traditionally valued medicinal plants dwelling in mural ecosystem of Kamrup District (Metro), Assam	Durlav N. Singha	International Journal of Basic and Applied Research	2018	0	Department of Botany, D.K. College, Mirza, Assam	0
Exotic and Invasive Plants (Aquatic and Ecotone) of Nalbari District of Assam	Durlav N. Singha	International Journal of Pharmacy and Biological Sciences	2019	0	Department of Botany, D.K. College, Mirza, Assam	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	16	0	10
Presented papers	5	10	0	0
Resource persons	0	0	0	7

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Socio-economic survey on pottery work	Department of Economics, D K. College, Mirza	5	52
Special Camp by NSS at adopted village Gargora	D K. College, Mirza and NSS on 28 July, 2018	3	60
Workshop on Cell culture technique by Dr. Dinesh Mahanan Krishnan, Research Scientist, NIPER	D K. College, Mirza and NIPER, Guwahati on 14 to 16 March, 2019	5	25
Workshop on spawn preparation and mushroom cultivation for students	D K. College, Mirza and students of Palasbari Circle on 25 and 26 February, 2019	5	25
Training Programme on Utilization of Agro-waste for Mushroom cultivation and spawn supply for women SHG	Department of Botany and Biotech Hub, D K College, Mirza and Women SHG, Palasbari Cicle on 3 March, 2019	3	25
Outreach Programme on educational and research tool	Department of Botany, D.K. College, Mirza and Nahira Guimara High School on 2 and 3 July, 2018	6	150

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swacch Bharat	NSS, D K College, Mirza	Cleanliness drive in Mirza chowk	2	52

Blood Donation Camp	D K College, Mirza, D K Girl's College and NSS Unit	Voluntary Blood donation on 22 September, 2018	4	45
Swacch Bharat	NSS, D K College, Mirza	Swacchata Abhiyan on 29 September, 2018	3	45
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Project	Dr. D. N. Singha	DBT, Govt. of India	547
Research Project	Dr. J. N. Upadhyaya	SERB, Govt. of India	1095
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Industrial training for Laptop Computers distributed through the Govt. of Assam scheme (Anundaram Baruah Award)	Elite Computers and Communication Pvt. Ltd., Rajgarh Road, Guwahati	18/09/2018	12/10/2018	50
Training	Financial Literacy Programme	Assam Gramin Vikash Bank	10/06/2018	20/06/2018	36
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
82	79

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL Software	Partially	2.0	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32688	4849249	901	284121	33589	5133370
Reference Books	2246	1565669	77	44135	2323	1609804
e-Books	3141000	5900	0	0	3141000	5900
Library Automation	36900	6650715	0	0	36900	6650715
Weeding (hard & soft)	5800	51000	0	0	5800	51000
Others (specify)	16969	1080735	124	38151	17093	1118886

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	82	1	1	0	0	3	60	10	0
Added	79	6	0	1	1	3	60	0	0
Total	161	7	1	1	1	6	120	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14.07	1306875	37.75	3671340

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for utilizing and maintaining various facilities vary from department to department. While some departments have their own classroom for conducting major classes, some uses the common classroom for the same. During exam time all the classrooms are used for the examination purposes depending on the requirement. It is worth mentioning that both the PG departments - Zoology and Assamese have their exclusive classrooms for conducting PG classes. Central class routine includes all classes except the PG classes. The college infrastructure is used for outside examinations (held mostly on Sundays), for which college gets a fee. The computers in the different departments are used by the faculty members and the students as well for different purposes. Students use it for browsing, preparation for assignment, e-learning resources etc. the college canteen is monitored by a canteen monitoring committee, which looks after the overall quality. The canteen is given on lease to private parties for which college earns a fee annually. Advance level Institutional Bio-tech Hub is involved in scientific infrastructure development, research and extension activities for the host as well as the nearby institutes. Laboratories of various departments function under the strict supervision of the respective departmental Heads and lab

bearers are responsible for maintenance of the laboratories. The department of Geography is responsible for maintenance and functioning of GIS laboratory whereas Computer Science department is responsible for the functioning of the Computer labs. The sports complex, basketball court, playground, gymnasium etc are maintained by the College authority. The day to day cleanliness of the classrooms is assigned to departmental bearers, while toilets and cleanliness of the Campus is assigned to three safai karmis under the overall supervision of office superintendent. A temporary electrician on call comes to mend electrical problems and for the maintenance of generators placed in the campus.

<http://www.dkcollegeonline.in/images/gallery/pdf/facilities/Facility-maintenance-policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SAF	84	203280
Financial Support from Other Sources			
a) National	ISHAN Uday	81	54000
b) International	--	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal counselling through parent-teacher meeting	19/02/2019	21	Various department of the college
Tutorial class	01/08/2018	3420	College itself
Yoga Camp	21/06/2018	136	D K College, Mirza with Patanjali, Mirza Unit

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Start-up India	0	117	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank, Guwahati	11	7	Decathlon, Azara	20	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	8	BSC	BOTANY	Delhi University/Bangalore University/GIMT/Cotton University/Colleges under GU/USTM/NEF College of Pharmacy	MSC (Botany), M.Sc. Microbiology, M.Sc. Biotechnology, MBA, D Pharma
2018	4	BSC	ZOOLOGY	GU and Colleges under GU/USTM/Don Bosco University	MSC
2018	9	BA	EDUCATION	GU and Colleges under GU	MA
2018	3	BA	PHILOSOPHY	GU	MA
2018	7	BA	POLITICAL SCIENCE	GU and Colleges under GU/Cotton University/colleges under Bodoland University/University LAW College, GU/IGNOU/IDOL	MA (Political Science), LLB
2018	2	BA	HISTORY	GU and Colleges	MA

				under GU /Cotton University	
2018	4	BA	GEOGRAPHY	GU and Colleges under GU /Cotton University	MA
2018	16	BA	ECONOMICS	GU and Colleges under GU /Cotton University/NERIM /IDOL/institute of Computer Accountant	MA (Economics), MSW, LLB, Certified Industrial Accountant Course
2018	11	BA	ENGLISH	GU and Colleges under GU /Bodoland University/IGNOU/IDOL/USTM	MA
2018	22	BA	ASSAMESE	GU and Colleges under GU	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Explora (Cultural Festival)	Inter departmental	32
Iron Games	Inter departmental	22
Cricket competition	Inter departmental	140
Kabadi competition	Inter departmental	80
Foot Ball competition	Inter departmental	110
Volley Ball competition	Inter departmental	80
Athletics competition	Inter departmental	22
Debating competition	Inter departmental	21
Quiz competition	Inter departmental	50
Literary activity	Inter departmental	25
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze medal	National	1	0	397	Antony Rabha

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have a limited representation in the academic and administrative bodies of the institution. The grievance Redressal Cell of the institution have student representatives who play an active role in conduct of free and fair elections of D K College Students Union. Student representative are also included in the examination centre committee for smooth conduct of examinations in the college and maintaining discipline and congenial environment during examination hours.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

76

5.4.3 – Alumni contribution during the year (in Rupees) :

1205034

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Student members are included in various in house committees like Magazine Editorial Board' Students' Election Committee, Women's Forum, GSCASH etc. • The IQAC had a discussion on forming a Guardians' Forum. It was decides that formation process and the guidelines for the Forum would be discussed in the next meeting.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Although this area falls under the

purview of the affiliated university, representatives of the teaching faculty are invited for suggestions and discussions on the revised curriculum. A few of the faculty members are part of the syllabus revision committee of the affiliating University. Besides this the college has Study centre of K.K. Handique State open University and NIOS.

Teaching and Learning

Besides holding the regular classroom teaching the college encourages the use of overhead projectors, smart classrooms, computer labs, etc. to facilitate teaching learning. Visit to industrial areas, advance laboratories, experimental learning through field trips is also conducted for the benefit of students. The students are also encouraged to use computerized instruments for scientific experiment using softwares. Plant specimen museum, animal specimen museum, along with plant tissue culture laboratory encourages student to have an interest in scientific development. Separate examination committees are given responsibility of handling internal as well as term ends sessional examinations. Moreover leaves granted to teachers for FDP, presenting papers in seminars and participate in conferences and workshops.

Examination and Evaluation

Examination and Evaluation works were completed within the guidelines framed by the affiliated university and as per scheduled dated announced by the University.

Research and Development

Due to huge enrolment in the college the institution has its limitation in engaging itself in research and development in a big way. But the progress of the Advance level Institutional bio tech Hub has been observed as satisfactory. From the very onset of its establishment, The Advance level Institutional Bio-tech Hub is focusing on human resource development, various R D works, popularization of biological science by organizing, training, workshop, awareness and outreach programmes.

Library, ICT and Physical Infrastructure / Instrumentation

Two science departments started functioning in the recently completed science block where classrooms and laboratories are also being

	operational. Besides having the departments of Physics, Chemistry and Instrumentation, a room has been allotted To Zoology department for its Master Degree class, and a room is allotted to Physics department for one of its faculty's major research project.
Human Resource Management	All the faculty members are given responsibilities in different in house bodies/committees to tap their potential to the fullest. For preparation of SSR and AQAR different criterion committees were formed and the coordinator provides them with the necessary inputs.
Industry Interaction / Collaboration	There is industrial collaboration with ICICI Bank, Guwahati, Big Bazar, Guwahati and Decathlon, Azara for training and placement for the students.
Admission of Students	Admission of students is still done manually but online admission process is going to start from the next academic session. Admission was completed in the month of June, 2019. BPL (below poverty line) students are allowed free admission following Government notification.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The up gradation of the college website is nearing completion. Primary work is going on regarding solar energy plant installation and waste paper recycling. Salary bill of sanctioned staff is sent online and the contractual teachers' payment is also done through online. Planning to have office automation shortly.
Administration	Administration is supervised by the Principal and the office Superintendent. Notices are made available in different notice boards of the college and also sent to each department. Institutional website is being upgraded and will be completed soon to serve the purpose of official communication.
Finance and Accounts	Yearly audit is done by a chartered accountant and by a government auditor.
Student Admission and Support	Admission is done manually till date but planning is going on to start online admission process from the next

	academic session. Financial assistance/one time grant is given to meritorious and deserving students.
Examination	Form fill up, registration process are done online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	15/12/2018	11/01/2019	28
Orientation Programme	1	14/02/2019	13/03/2019	28
Refresher Course	1	30/01/2019	19/02/2019	21
Refresher Course	2	09/07/2018	29/07/2018	21
Refresher Course	1	12/03/2019	02/04/2019	21
Classical and Modern Methods in Plant Taxonomy and Biosystematics (STC)	1	14/12/2018	21/12/2018	8
National Workshop on	3	07/06/2018	13/06/2018	7

Research Methodology (STC)				
National Workshop on Women Rights	4	27/05/2019	02/06/2019	7
FDP on Behavioural Remodelling for Enhancing the Classroom Delivery of Teachers	1	02/07/2018	08/07/2018	7
STC in Disaster Management	1	19/12/2018	24/12/2018	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
D.K. College Teachers and Employees Welfare Fund which gives help to its member on health ground and on special needs and also one time financial help is given to a member on retirement.	D.K. College Teachers and Employees Welfare Fund which gives help to its member on health ground and on special needs and also one time financial help is given to a member on retirement.	Scholarship for poor meritorious students from Students' Aid Fund. ISHAN Uday Scheme for meritorious students under general category Free admission for students of BPL category under Govt. of Assam Scheme. Financial aid given by teachers of various department of the college to poor meritorious students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Chartered Accountant of the college conducts the audit yearly in every financial year. Apart from that Assam Govt. Conducts financial audit regularly for the college (External audit) Internal Audit has been done by two senior Associate Professor of the college which is crossed checked by the CA of the college. Money which is collected in the different heads are categorized and CA checked each and every financial documents and later on the same has audited by Govt. regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Anil Das	1205034	Construction of in-campus road
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> Some of the departments held parent - teacher meetings for their major students. During these meetings parents are briefed about the development of their wards. The teachers also discuss individual issues concerning some students and parents on their part praised the initiative taken by the department and also urged to take care of slow learners. Feed backs from the parents have been taken to include them in the inclusive development of the college. A guardian Forum is proposed to be constituted.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> Vacant teaching and non-teaching positions are being filled. Research cell is proposed to be formed. The process for the Green Audit of the College Campus has been started.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Art competition(, World Environment Day)	05/06/2018	05/06/2018	05/06/2018	25
2018	Advanced Laboratory visit to IASST with HS students	26/09/2018	26/09/2018	26/09/2018	17
2018	Health Camp	10/11/2018	10/11/2018	10/11/2018	39

2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	136
2018	Lecture Programme on Wildlife Conservation by Green Oscar winner Purnima Devi Barman	14/11/2018	14/11/2018	14/11/2018	90
2018	Career Orientation Programme By Akshay Jyoti Sarma, Assistant Professor, OKD Institute of Social Change and Development	27/10/2018	27/10/2018	27/10/2018	28
2019	Advanced Laboratory visit to NIPER	09/05/2019	09/05/2019	09/05/2019	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on gender equality	08/03/2019	08/03/2019	60	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Waste segregation and waste disposal and recycling initiative taken by the college in collaboration with the adjoining Bazar committee (Mirza Byabasayi Santha) Cleanliness drive conducted by the college NSS wing on regular basis Plantation drives undertaken for eco-friendly environment Replacement of traditional high watt bulbs by LED bulbs in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	0
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	10/08/2018	1	Flood Relief	Flood Relief	67
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation, Restriction in use of plastic, Garbage disposal management, Generation of useful bio fertilizer by composting.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. A herbarium is a store-house of dried and pressed plant specimens collected from different places, which are mounted on appropriate sheets and arranged according to some known system of classification, and kept in pigeon-holes of steel or wooden cupboards specially prepared for the purpose. A collection like this is a vital reference when you need to identify a plant and also serves to fix forever the identity of thousands of plants names. The specimens in a herbarium are often used as reference material in describing plant taxa. The art of herbarium was initiated by an Italian taxonomist from Bologna, Italy, named Luca Ghini (1490 -1556). Department of Botany, Dakshin Kamrup College has been preparing a herbarium of flowering plants (Angiosperm) of South Kamrup area under Kamrup district since 2010. The main objective of collecting plants of this area in the field and preserving them in the herbarium, are to preserve the specimens for all times and notes on the herbarium that will yield the maximum information about the plant concerned. The other objectives include: • to know the plant heritage of the above mentioned area • Proper identification of the plant specimens of the area. • Evaluation of the economic importance (sources of food for human being and animals, plants of medicinal utility, plants of ethno botanical interest, ritual and festival etc) of the area • Listing of the endemic, endangered and threatened species of the area. 2. Every staff is given an opportunity on rotation basis to carry out the semester and internal examinations thereby imparting administrative knowledge and bringing in a sense of responsibility sharing among staff members. 3. Solid waste of the campus is managed using vermicomposting technique. The manure produced is used in maintaining the in-campus trees. Additionally the manure is also sold from time to time to meet with some of the expenses. 4. Conservation of local orchid of the South Kamrup region is going on in the Orchid House inside the college.

There are more than 25 species in the house.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.dkcollegeonline.in/igac-best-practices.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

With a strong desire to become a centre of excellence in the academic field in the entire North Eastern region, the college is not only imparting formal education to its students, but it also endeavours to motivate young generation of learners to dream of a social order based on dignity of labour as well as on moral and spiritual values. The mission of the college stresses on the all-round development of the students- physical, intellectual and moral. The famous hymn of the Upanishada - Tamaso Ma Jyotirgamaya engraved in the emblem of the college reflects very distinctively the mission of the college. It has endeavoured to drive away darkness of ignorance and usher in the light of knowledge. The thrust area is to impart futuristic education and instilling high standards of discipline among students. The college is working relentlessly on imparting scientific and rational temperament among not only the students and teachers of the college but also among the greater South Kamrup area through its community based programmes, awareness campaign, extension activities, outreach programmes in different rural schools and villages. The college NSS group also plays an active role in different extension activities. Moreover, furthering its commitment of social inclusiveness and upliftment of the poor and the downtrodden the college had already adopted two backward villages- Gargara and Ganeshpara. The IQAC, felt the need of taking feedback from all its stakeholders and a resolution has been taken to this effect in a meeting. Thus feedback is taken on various institutional qualitative aspects viz. on teachers, departmental infrastructure, curriculum, campus infrastructure, office, library, hostels etc. the IQAC members strongly believes that analysing the feedback and identifying the problem areas and addressing the issues of concern would lead to the holistic development. Enhancing the effectiveness of learning remains the topmost priority of the college.

Provide the weblink of the institution

<http://www.dkcollegeonline.in/institutional-distinctiveness.html>

8.Future Plans of Actions for Next Academic Year

- Office Automation to be completed.
- Online Admission will be introduced.
- Completion of website up gradation.
- Gender sensitization Programme is planned during International Womens week.
- Signing of MOUs is on the pipeline.
- Strengthening of Alumni database at the departmental level.
- Publication of Code of Conduct Handbook(Print and Website upload)
- Guardian Forum will be constituted.